

TOWN OF ROWE - BOARD OF ASSESSORS
Meeting Minutes - Wednesday, April 10, 2019 – 7:00pm
Rowe Town Hall – Assessors' Meeting Room

Present: Rick Williams, Ellen Miller and Herb Butzke

Audience: None

Call to Order: Chair Williams called the meeting to order at 7:00pm.

1. Executive Sessions - Under c.30A Sec. 21(a), Item 3: NOT NEEDED

- 2. GRH & BS Confidentiality Agreements:** Confidentiality Agreements with both Great River Hydro and Bear Swamp Power Company were signed on behalf of the Assessors by Chair Williams and were sent via Certified Mail to both entities on April 8th. Per c.59, Sec. 32 the Board of Assessors sign confidentiality agreements with taxpayers, as they and their staff have the authority to see lists filed with the Assessors.

Section 32. Lists filed under section 29 and books, papers, records and other data obtained under section 31A shall be open to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and any designated private auditor of the commissioner or the assessors as may have occasion to inspect the lists, books, papers, records and other data in the performance of their official, contractual or designated duties, but so much of the lists, books, papers, records and other data as shows the details of the personal estate shall not be open to any other person except by order of a court.

- 3. Minutes:** Minutes of April 6 regular session and executive session were approved as corrected.
- 4. FY19 Tax Abatement Application—Roman Ford Hill Rd, 403-017:** The Board unanimously voted to deny the abatement application as the parcel was valued in line with all other 131 parcels. The Assessors will revisit the valuation of both 131 and 101 parcels for FY2020 and discuss whether lots less than 4 acres should be pro-rated.
- 5. Budget/Payables:** (current FY19 Ops Bal: \$278.57) – Action taken as follows:
- FY19 CAI Tech Inv. #7187 Tax Map Maintenance 4Q19 \$ 225.00 - Unanimously approved.
 - FY20 CAI Tech Inv. #7325 WEB GIS Support 7/19/19-6/30/20 \$ 2,400.00 - HOLD for FY20
- 6. GIS Internet Services FY20 Annual Maintenance Agreement:** HOLD for FY20
- 7. CAI Assessors Maps:**
- a) **New parcels – Tatro/Legate Hill Rds:** Rick will discuss these parcels with CAI.
 - b) **Map Changes:** New items from CAI – HOLD. Need Location IDs for the above parcels.
- 8. Chapter 61A—Newman Application Renewal:** FMP received. CL1 & CL1(61A) paperwork still needed.
- 9. New Deeds/Plans/etc.**

From	To	Address	Book/Pg	Map/Lot	Curr Value	Sale Price	Code
Smith, Marilyn E	Bouchard, Deborah L	Cyrus Stage Rd	7341/206	201-034	\$ 9,600	\$ 1.00	NAL-Fam
Berry, Prudence Wilson, Douglas	Duval, Paul & Kimberly A	Stone Hill Rd	7333/30	402-051.1	\$ 56,600	\$ 39,000	AL

10. **Building Permits:** March 2018 – Reviewed the following building permits. Sandy has entered information on property cards.

Name	Address	Map/Lot	Permit #	Improvement	Value
Dionne, Loretta	21 Hazelton Rd	203-032	R-19-0114	Windows, door, steps	\$10,000
Poehlein, David	61 Zoar Rd	410-015	R-19-0103	Update stairs, railing, banister, replace door & window	\$10,992
Poplawski, Daniel	37 Shippee Rd	404-036	R-19-0101	Install new windows	\$10,345

11. **MVE Warrant second-A Recommitment:** \$61.25 – Sarah Hettlinger. HOLD—Sandy to confirm she's a Rowe resident.
12. **Mass DOT Excise Tax 2019 Commitment Sheet (Farm Plates):** Reviewed list of farm plate holders.
13. **Next Meeting:** Set date/time of next meeting
14. **Adjourn:** Meeting was adjourned at 10:40pm.

Respectfully submitted,

Ellen B. Miller

Approved:

Frederick N. Williams 5-25-19
Frederick N. Williams, Chair Date

Ellen B. Miller
Ellen B. Miller

Herbert G. Butzke
Herbert G. Butzke